

Passaic River & Newark Bay Projects

Management Briefing for the week of February 28, 2005

THIS MONTH

Deliverables for Review or Submittal/Tasks (What/When/Who)

2/28/05	Passaic River PR and BSF	LW, MC
3/11/05	Due diligence review of lease agreement/issues for probable field mobilization site in E. Rutherford.	BF, JL, SB
3/18/05	RIWP Review Comments	MPI, Bat, HQI
3/25/05	Pre-occupancy survey Work Plan for field mob site	JL, EZ
3/25/05	Floating dock notification	JL, MJ
3/25/05	Draft QAPP	LS, JM
3/28/05	Draft FSP/WP (incl. decision trees for Dynamic WP)	MC, LW, EZ
3/05	OurPassaic.org Update	RD, EPA
3/05	Continue work on the ERD & field application	AP, RD, EA, SM, EL, SS,LK

Scheduled Meetings and Teleconferences (Where/When/Who)

2/28/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI
3/1/05	Data Type/Data Users Meeting	MPI, Bat, HQI
3/4/05	SedFlume etc. Teleconference	MPI, HQI, EPA
3/8/05	Modeling Plan Meeting	MPI, HQI, EPA
3/9/05	PDT Meeting	MPI, PDT
3/10/05	WP/FSP Work Group Meeting	MPI, EPA, Work Group
3/15/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI
3/21/05	Dredging Pilot Work Group Meeting	ST, +

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3/23/05	Restoration Workshop III ???	
3/29/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI

Contract/Subcontract Status (Pending Solicitations/Negotiations/Actions)

3/4/05	Develop and submit authorization letter to Battelle for PAR Revisions	DM
3/4/05	Finalize Proposal revisions	LW, BF, MC
3/31/05	Authorization of ATP 9	USACE

Staffing, Budget or Technical Problems (Recommended/Achieved Resolution and Timing)

- Bathymetric Data Comparison: Need to reconcile vertical datum for each bathymetric survey. Currently plan to include USACE 1989, TSI 1999, TSI 2000, and USACE 2004 in comparison. Need to confirm how to reconcile “mean low water” datum for sets from 1989, 1999, and 2000 to NGVD 1929.
- CIP Informational Session: Recommended by Anne R. to maintain momentum from Community Interviews – need scope decision from client.
- Reach coordinates: Need to select convention for extent of each named reach in Newark Bay and Passaic River.
- TSI Non-chemical Data Upload: Consider options for handling non-chemical data within PREmis.

Other PM Decisions Needed (What/When)

Not applicable.

Coordination with WRDA (Necessary Actions and Responsibilities)

- Coordinate Preliminary FS effort (initiated in Feb 05).

NEXT MONTH

Deliverables for Review or Submittal/Tasks (What/When/Who)

4/1/05	Modeling Plan to TAC	MPI, HQI, TAC
4/1/05	Draft CIP	AR, EM

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4/19/05	Prelim Geochemical Evaluation	SC, AAD, AP, EZ, EG, JM, JL, LW, NK
4/05	Revised PAR	MPI, Bat

Scheduled Meetings and Teleconferences (Where/When/Who)

4/12/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI
4/26/05	Bi-Weekly Call Passaic/NBSA	MPI, Bat, HQI

Upcoming Contract Actions or Proposals (What/When)

Not anticipated.